



DoseSpot UI Upgrade

User Guide

Prescribing Application

Version 1.8.0
May 2026

Table of Contents

Overview	5
Updates	5
May 2026	5
April 2026	5
March 2026	5
January 2026	5
December 2025	5
October 2025	5
September 2025	6
June 2025	6
Patient List	7
Add New Patient	7
Patient Features	8
Patient Details	8
Patient Information	9
Edit Patient Information	9
Check Insurance Eligibility	10
Patient Allergy Information	10
Add Known Allergy	10
No Known Allergies	11
Manage Patient's Preferred Pharmacy	12
Add or Update Default Pharmacy	12
Add or Remove Patient Preferred Pharmacies	12
Check Medication History	13
View Medication History	13
Drug and Allergy Interactions	14
Drug Interaction Acknowledgement	16
Patient Tasks	16
Active Medications List	17
View Drug Monographs	17

View Pharmacy and Prescriber Details	17
View Past Prescriptions	18
View Prescription Status	18
Reorder/Reprint Medication	19
Remove Medication.....	19
Cancel Medication	19
Cancel Past Medication	20
Inactive Medications	21
View and Add Self-Reported Medication	22
Prescribing Features	22
Add New Prescription.....	22
Add New Medication	22
Add New Supply.....	24
Add New Compound	25
Bulk Prescribing	26
Save Prescription as Draft.....	27
Save as Favorite	27
Manage Favorites	27
Order Sets.....	28
Specialty Favorites.....	29
Pending Medications List.....	29
Send Electronic Prescription (NewRx)	29
Print Prescription (NewRx)	30
Print Without Pharmacy	30
Change Prescription Pharmacy.....	31
Add Patient Reported Prescription.....	32
Check Real-Time Prescription Benefit Information	33
Real-Time Patient Savings	35
Additional Pharmacy Routing Options.....	35
Identity Proofing with Facial Recognition (IDP).....	36
PIN	39
Edit PIN	39

Add PIN from TFA activation workflow	39
Prescription Drug Monitoring Program (PDMP)	40
PDMP API	40
Prescribing Agent	41
Proxy	42
Dashboard	43
Transmission Errors	44
Refills	44
Discount SMS	45
Reporting	45
View Reports	45
Access Reports Page	45
Maintenance Header	46
Frequently Asked Questions	47
Where do I view my refill requests?	47
What is a transmission error?	47
Why am I receiving a security validation error?	47
Can I check which pharmacy a prescription was sent to?	47
Why are my prescriptions not printing?	47
Why am I not receiving my refill requests from a pharmacy?	47
Why can't I find a pharmacy?	47
What is the difference between refill and reorder?	47

Overview

This user guide is a detailed reference of the patient and prescribing features in the New DoseSpot Prescribing Application.

It will demonstrate how to add the prescription data that is needed to create and maintain patient demographics and medication information. Patient information will automatically transfer from your EHR to the DoseSpot Application, which you will access through your EHR. This demographic information is used to match the patient with their insurance company and is ultimately the basis for Eligibility, Formulary, and Medication History function.

Updates

May 2026

Updated Drug Allergy instructions and screenshots.

April 2026

Updated Drug Allergy screenshots.

March 2026

Updated Manage Pharmacy section.

Updated Drug/Allergy interaction alert screenshots.

Updated Send NewRx screenshots.

Updated Real Time Prescription benefit screenshots.

January 2026

Added Real-Time Patient Savings section.

Added Additional Pharmacy Routing section.

December 2025

Added the ability to filter by inactive prescriptions in the Self-Reported Medications section.

Added DiscountSMS section.

October 2025

Added the cancel a past medication section.

September 2025

Added the cancel a medication section.

Updated the PDMP section to reflect the PDMP API.

Added the Order Set section.

June 2025

Added the severity of the interaction for drug-to-drug interactions will be displayed.

Added drug interaction acknowledgement (*only applicable if enabled*).

Added the Report section to the UI.

Patient List

After a clinician successfully logs in to the Prescribing Application, they are brought to the Patient List page. This page allows users to search for a patient within their clinic, view a list of their recent patients, and add a new patient to their clinic.

The screenshot shows the Patient List page with the following annotations:

- Search Bar:** A red box highlights the search bar with the text "Search by Name or DOB".
- Recent Patients List:** A red box highlights the "Recent Patients List" link.
- Search Instructions:** A yellow box with an arrow pointing to the search bar contains the text: "To search for a patient, enter the patient's name (min: 3 characters). The table will automatically update to display any results that match the search query."
- Recent Patients:** A yellow box with an arrow pointing to the first patient in the table contains the text: "Recently viewed patients will automatically appear in the list below."
- Drop-down Menu:** A yellow box with an arrow pointing to the clinic selection drop-down menu contains the text: "If a clinician is in multiple clinics, they can change the clinic by selecting the desired clinic from the drop-down list."
- Add Patient Button:** A red box highlights the "+ ADD PATIENT" button.
- Add Patient Instructions:** A yellow box with an arrow pointing to the "+ ADD PATIENT" button contains the text: "Click Add New Patient to navigate to add a new patient to the Clinic."

Patient Name	Birth Date	Age	Gender	MRN	Address	Status
Perseus Abin		12 yrs	Male		98 Bayview Ave New Rochelle, NY 10805	Active

Add New Patient

Users in the DoseSpot Prescribing Application can add new patients to their clinics by clicking "Add New Patient" in the Patient List page and entering their demographic information through the Add Patient form. This demographic information is used to match the patient with their insurance company and is the basis for Eligibility, Formulary, and Medication History functions. Once the patient is created in DoseSpot, their profile will be saved for future use.

Note: Proxy users and prescribing agents can add new patients **on behalf of** a prescribing clinician.

To add a new patient, fill in the required fields (marked with a *) and click "Create Patient". This will add the new patient to the user's clinic and bring you to the Patient Details page.

The screenshot shows the "Add Patient" form with the following sections:

- Patient Information:**
 - First Name *, Middle Name, Last Name *, Suffix
 - Date of Birth *, Sex at Birth *, Medical Record Number
 - Height, Unit, Weight, Unit
- Patient Address Information:**
 - ☐ Hospice/Terminally Ill
 - Primary Address *, Unit/Suite, City *
 - State *, Zip Code *
- Patient Phone Information:**
 - Phone Type *, Primary Phone Number *, Extension Number
 - + Add Phone Number

At the bottom right, there are two buttons: "CLOSE" and "CREATE PATIENT".

Patient Features

Patient Details

dosespot Patients Dashboard Favorites Support Q. Patient Name or DOB

Perseus Abingdon
 DOB: 09/01/2012
 Gender: Male

Patient Overview 9
 Medication History 4
 + ADD A PRESCRIPTION 5

Default Pharmacy:
 Gateway Pharmacy
 1048 N McEwan St
 Clare, MI 486171154 6
 Manage Patient Pharmacies

Patient Information

Address: 98 Bayview Ave
 New Rochelle, NY 10805
 Phone: (347) 654-7751
 Height: 58 inch Weight: 75 lb

Insurance Plan PRO-NY-12
 Retail: Covered
 Mail Order: Covered
 Member ID: PRO-PBM^NY^217754X

[View/Edit Patient Information](#) 1 [View Coverage Details](#) 2

Drug Allergies

- Peanut (Allergy)
- Amoxicillin (Allergy)

[Add/Edit Drug Allergies](#) 3

Tasks (9)

Perseus's Prescriptions 7

Prescriptions Self-Reported Medications

Q. Search medication or prescriber View Inactive Medications

Prescription	Quantities	Pharmacy	Sent By	Sent On	Status
First Aid Kits Combination Kit Substitutions Allowed SIG: Use as needed Effective Date: 01/22/2025 View Past Prescriptions	Dispense: 2 Refills: 30	CVS Pharmacy # 3836, 2302 S. 17TH ST. WILMINGTON, NC 28401	jacqueline prescriber View Details	Jan 22, 2025 4:41 PM MST	Active Printed
test Addyl Oral Tablet 100 MG Adderall Oral Tablet 10 MG					

The Patient Details page is the starting place for using most of DoseSpot ePrescribing features.

Here you can:

1. Edit a patient's information.
2. Check a patient's insurance eligibility and formulary information.
3. Add patient allergies.
4. Review medication history.
5. Add and send a new prescription.
6. Add a preferred pharmacy.
7. View patient prescriptions and add self-reported medications.

Patient Information

The top left of the patient details page contains the patient's demographic information. It also contains information about the patient's insurance coverage.



Patient Information

Address: 98 Bayview Ave
New Rochelle, NY 10805
Phone: (347) 654-7751
Height: 58 inch **Weight:** 75 lb

[View/Edit Patient Information](#)

Insurance Plan PRO-NY-12
Retail: Covered
Mail Order: Covered
Member ID: PRO-PBM^NY^217754X

[View Coverage Details](#)

Edit Patient Information

To edit a patient's demographic information, click "View/Edit Patient Information". Edit the desired fields and click "Save".

Edit Patient Information

Patient Information

First Name *	Middle Name	Last Name *	Suffix
Perseus		Abingdon	
Date of Birth *	Sex at Birth *	Medical Record Number	
09/01/2012	Male		
Height	Unit	Weight	Unit
58	in	75	lb

Patient Address Information

☐ Hospice/Terminally ill

Primary Address *	Unit/Suite	City *
98 Bayview Ave		New Rochelle
State *	Zip Code *	
Q New York	10805	

Patient Phone Information

Phone Type *	Primary Phone Number *	Extension Number
Cell	(347) 654-7751	

+ [Add Phone Number](#)

CLOSE

SAVE

Check Insurance Eligibility

The patient's insurance eligibility and plan details are in the top right of the Patient Details page in the Patient Information section. The coverage details display information on the retail and mail order coverage, along with the member ID.

Click on "View Coverage Details" to view the patient's Payer ID, BIN, PCN, and Member ID. Here you can also select the desired plan from the drop-down list and view demographic information.

Patient Information

Address: 98 Bayview Ave
New Rochelle, NY 10805
Phone: (347) 654-7751
Height: 58 inch Weight: 75 lb

[View/Edit Patient Information](#)

Insurance Plan PRO-NY-12
Retail: Covered
Mail Order: Covered
Member ID: PRO-PBM^NY^217754X

[View Coverage Details](#)

Select the desired insurance plan from the drop-down list and click "Save" to update the patient details page.

Coverage Details X

Insurance Plan:
PROINFORMA PBM (PRO-NY-12) ▼

Payer ID: T00000000022652
BIN: 003547
PCN: MP-A687-12
Member ID: PRO-PBM^NY^217754X

Eligibility
Retail: Covered
Mail Order: Covered

Demographic Information
Perseus Abingdon
09/01/2012, Male
98 Bayview Ave
New Rochelle, NY 10805

[BACK](#) [SAVE](#)

Patient Allergy Information

One of the key features of DoseSpot is the ability to alert prescribers of any potential allergy interactions when prescribing. The default patient setting is "No drug allergy information". All added drug allergies are displayed in the Drug Allergies section in the top right of the patient details page.

Add Known Allergy

1. From the Patient Details page, click "Add/Edit Drug Allergies" in the Drug Allergies section.
2. In the Add Drug Allergy form, click "+ Add New Allergy" and complete the following fields.

+ Drug Allergies

- Penicillins (Allergy)
- Peanut (Allergy)

[Add/Edit Drug Allergies](#)

- Name* (select a drug from the autocomplete drop-down, or type in a free-text allergy)
- Status* (Active or Inactive)
- Onset Date*
- Reaction Type* (Allergy or Adverse Reaction)
- Reaction Description

Note: Required fields are marked with a red asterisk (*) in the form.

3. Click “Add to Current Allergies” to add the allergy to the Patient’s Current Drug Allergies list.

Add New Drug Allergy

Status *

Active

Onset Date *

05/22/2026

Reaction Type *

Allergy

Reaction Description

Cancel

ADD TO CURRENT ALLERGIES

Add New Drug Allergy

Vitamin K/Minerals/Vitamins
(Vitamin K/Minerals/Vitamins)

Vitamin A
(Vitamin A)

Vitamin B2/Vitamin B6/nicotinamide
(Vitamin B2/Vitamin B6/nicotinamide)

Vitamin E/Multiple Vitamin Combo
(Vitamin E/Multiple Vitamin Combo)

Vitamin E
(Vitamin E)

Vitamin D
(Vitamin D)(obsolete)

+ Add as Custom Allergy.

The autocomplete drop-down will display if the allergy is a common allergy, uncommon allergy, or other branded allergy. However, if the allergy is not listed, you can select the “Add as Custom Allergy” option.

Add/Edit Drug Allergies

☐ No Known Allergies

Current Drug Allergies

NOTE: Interaction checks will not include any drug allergies marked with an asterisk (*).

Penicillins

+ Add New Allergy.

CANCEL

SAVE

No Known Allergies

If a patient has no known allergies, check “No Known Allergies.” This will update the Current Drug Allergies list to display “No Known Allergies” and hide the Add Drug Allergy form.

Add/Edit Drug Allergies

☒ No Known Allergies

Current Drug Allergies

Patient has no known allergies on record.

Manage Patient's Preferred Pharmacy

Add or Update Default Pharmacy

1. From the Patient Details page, click "Manage Patient Pharmacies" on the left side of the screen. This will open the Manage Patient's Pharmacies section.
2. Search for a pharmacy using the Pharmacy Search box. You can search for pharmacies by:
 - a. Pharmacy's address, name, and/or phone number.
 - b. You can narrow your results by leveraging the EPCS, Retail Pharmacy, and Mail Order/Online Pharmacy filters.
3. Results that match the specified parameters will be displayed in the search results. To add a default pharmacy, select on a result and click on the "Add as Default Pharmacy" button.
4. You can update the patient's default pharmacy at any time by following the same steps outlined above.

Default Pharmacy:
None

[Manage Patient Pharmacies](#)

Note: The default pharmacy will automatically apply to future prescriptions, but you can still choose a different pharmacy each time you send a prescription, if needed.

Manage Patient Pharmacies

Current Default Pharmacy:
Shollenberger Pharmacy, 2002 S. McDowell Blvd Ext, Petaluma, CA 94954

Search By Name, Address, Phone

Pharmacy Filters:

- ☐ EPCS
- ☐ Mail Order
- ☐ Retail
- ☐ 24 Hour
- ☐ Specialty Pharmacy
- ☐ Long-Term Care Pharmacy

Clear All APPLY

Radius: 5 miles

NEW YORK MASSACHUSETTS
PENNSYLVANIA CT RI
NEW JERSEY
DELAWARE
MARYLAND
WEST VIRGINIA
OHIO INDIANA KENTUCKY
VIRGINIA
TENNESSEE NORTH CAROLINA
SOUTH CAROLINA
MISSISSIPPI ALABAMA GEORGIA
FLORIDA
Tampa Jacksonville

CANCEL UPDATE DEFAULT PHARMACIES

Search for a pharmacy using address, name, or phone number. Leverage filters to narrow results.

Add or Remove Patient Preferred Pharmacies

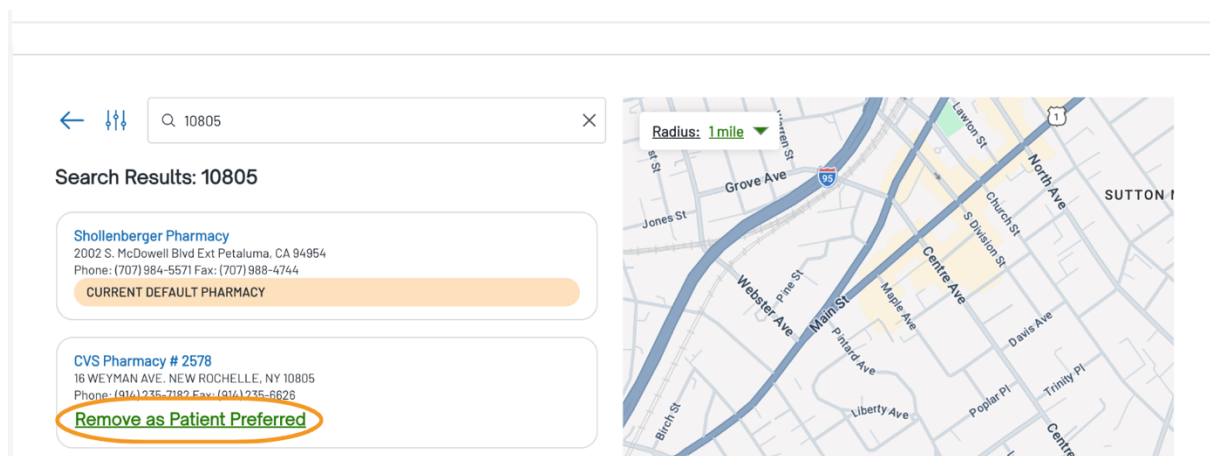
You can add or remove patient pharmacies from the patient preferred list.

Patient Preferred

CVS Pharmacy # 6834
917 MAIN ST. HOUSTON, TX 77002
Phone: (713) 982-5569 Fax: (713) 982-5571

CURRENT DEFAULT PHARMACY

1. To add a pharmacy to the list, look for the “Add as Patient Preferred” text in the search results.



2. To remove a pharmacy from the list, click the “Remove as Patient Preferred” text.

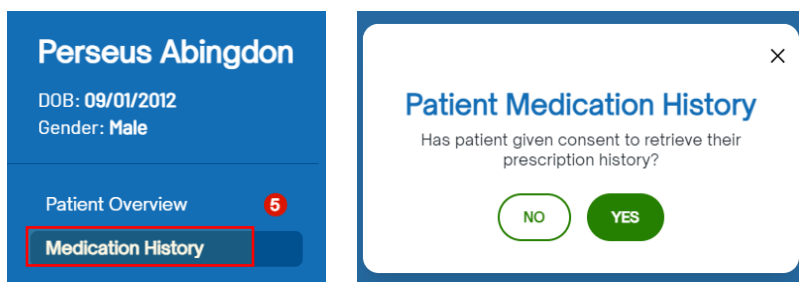
Check Medication History

This feature provides a quick way to review a patient’s medication history. It is useful for making informed point of care decisions and for preventing any potential medication misuse.

Medication history displays a list of the patient’s previously prescribed medications. The list also includes medications prescribed by other providers.

View Medication History

1. In the Patient Details page, click the “Medication History” section on the left-side of the page.
2. Click “Yes” if the patient has given consent to retrieve their medication history.



- The page will load the patient's medication history list. Search for a prescription name using the search box or the list can be sorted by Prescription Name or Last Fill Date. Click on the three-dots to reveal the ability to add the prescription as a "Self-Reported Medication" or "Add as New Prescription."

Medication History				Patient History Accuracy Disclaimer ⓘ
Search Prescription Name				
Prescription	Dispense	Refills Remaining	Last Fill Date	
Sprycel 70 mg tablet 60 day supply	60	1	Dec 16, 20	⋮
methyIPREDNISolone 4 MG DOSEPAK 21 day supply	21	0	Dec 2, 20	Add as Self-Reported Medication Add as New Prescription
BD 3mL syringe 25G x 1	30		Nov 21, 2024	
dexamethasone 4 mg/ml vial 90 day supply	30	0	Nov 21, 2024	⋮
FreeStyle 28G lancets	100		Nov 11, 2024	⋮

Note: If your patient acknowledges that they are actively taking a medication found in the Medication History list, you can add the medication to the Active Medications list. If the medication can be found in DoseSpot's database, you will have the option to add it as a prescription or a self-reported medication. If not, only the add self-reported button will appear.

Drug and Allergy Interactions

DoseSpot will automatically check for drug–drug and drug–allergy interactions between new and existing medications and provide advisory information throughout the prescribing process. When prescribing, the drug–allergy interactions and drug–drug interactions are displayed in the "Items to Prescribe" section and the "Review" screen.

The severity of the interaction for drug-to-drug interactions will be displayed. Severity can be Major, Moderate, or Minor.

9 of these Potential Prescriptions will cause drug/allergy interactions.

Adderall Oral Tablet 15 MG

Schedule II

Substitutions Allowed

30 day supply

SIG: Take 1 tablet orally, daily for 30 days.

Effective Date: 03/04/2025

Moderate Drug/Allergy Interaction(s)

Click on the interaction text to open a more detailed look.

Drug/Allergy Interactions

(1) Interactions will occur with this prescription

This Prescription: **traZODone HCl Oral Tablet 100 MG**

Interacts with:

- Amoxapine + traZODone HCl
- Adderall + traZODone HCl
- oxyCODONE HCl + traZODone HCl

Interactions:

- No Allergy Interactions found

traZODone HCl

Reaction:

- Major

Details:

Additive serotonergic effects may occur during coadministration of tricyclic antidepressants (TCAs) and traZODone HCl Oral Tablet 100 MG, and the risk of developing serotonin syndrome may be increased. Additive CNS depression may also occur.

[Print Information](#)

Adderall + traZODone HCl

Drug-Drug Interaction

Severity:

- Moderate

Details:

Adderall Oral Tablet 10 MG may enhance the serotonergic effect of traZODone HCl Oral Tablet 100 MG. This could result in serotonin syndrome.

[Print Information](#)

To learn more about specific drug interactions, click on the alert. This will open a pop up with the relevant information as it relates to the interaction. Click “Print” to open a new tab with a printer-friendly version of the information. The severity of the drug–drug interaction (minor, moderate, severe) is depicted by the color of the alert. Alerts are ordered by the severity of the interactions, with the most severe at the top of the list.

These alerts are also visible on the Patient Details page, under the “Tasks” section and patient’s prescriptions. The “Dashboard” will also contain these alerts.

Tasks (32)

Pending Prescriptions (16)

Transmission Errors (16)

⚠️ 1 of these Potential Prescriptions will cause drug/allergy interactions.

	Prescription ↑↓	Quantities	Pharmacy ↑↓	Entered By ↑↓	Entered On ↑↓	Status	
✓	Tylenol Oral Capsule 325 MG Capsules SIG: Take one per day Substitutions Allowed 30 day supply Effective Date: 03/18/2026 ⚠️ Drug/Allergy Interaction(s)	Dispense: 30 Refills: 1	Shollenberger Pharmacy, 2002 S. McDowell Blvd Ext Petaluma, CA 94954 Pharmacy Notes: example pharmacy notes here Rx...	Test Prescribing Clinician View Details	Mar 18, 2026 6:03 PM EDT	Awaiting Approval	⋮ ✕
	Adderall Oral Tablet 10 MG MG Tablets SIG: Take 1 tablet orally, daily for 30 days. Schedule II Substitutions Allowed 30 day supply	Dispense: 30 Refills: 0	Capsule — New York, 122 West 146th Street New York, NY 10039	jacqueline prescriber View Details	Mar 4, 2026 5:13 PM EST	EPCS Error	⋮ ✕

Perseus's Prescriptions

Prescriptions

Self-Reported Medications

☐ Show Inactive

Prescription ↑↓	Quantities	Pharmacy ↑↓	Sent By ↑↓	Sent On ↑↓	Status	
Amoxicillin Oral Capsule 250 MG MG Substitutions Allowed 5 day supply SIG: Take 1 tablet by mouth twice daily Effective Date: 03/21/2026 ⚠️ Drug/Allergy Interaction(s)	Dispense: 10 Refills: 0	Capsule — New York, 122 West 146th Street New York, NY 10039 Pharmacy Notes: Rx Coupon - BIN: 610378, PCN: SC1,...	Test Prescribing Clinician View Details	Mar 20, 2026 2:04 PM EDT	Active Printed	⋮ ✕
Tylenol Oral Capsule 325 MG MG Substitutions Allowed 30 day supply SIG: Take one per day Effective Date: 02/26/2026 View Past Prescriptions ⚠️ Drug/Allergy Interaction(s)	Dispense: 30 Refills: 1	Shollenberger Pharmacy, 2002 S. McDowell Blvd Ext Petaluma, CA 94954 Pharmacy Notes: example pharmacy notes here Rx...	Brandon Prescriber View Details	Feb 26, 2026 10:24 AM EST	Active Pharmacy Verified	⋮ ✕
Adderall Oral Tablet 10 MG						

Drug Interaction Acknowledgement

Note: This applies only to customers who have the corresponding configuration turned on.

When enabled, an additional section will appear in the **Final Actions Before Sending**. This serves as an extra verification step for providers when a potential interaction may occur.

Final Actions Before Sending

Interaction Acknowledgement Needed

Warning:

These following prescriptions may result in major drug or allergy interactions for the patient. Please acknowledge below if you choose to override and proceed with the approve and sending process.

Prescription ↑	Interactions Occuring	Interacts with	Patient
Med 2 (generic), 10 mg Tablets SIG: Take tablet daily	3 Major Drug Interactions 1 Major Allergy Interactions	Pimozide 2MG PO Tablet, Propofol 100MG/10ML Emulsion, Zoloft 50MG PO Tablet See Full Interaction Details	Bill Burger ×
Med 3], 10 mg Tablets SIG: Take tablet daily	3 Major Drug Interactions 1 Major Allergy Interactions	Pimozide 2MG PO Tablet, Propofol 100MG/10ML Emulsion, Zoloft 50MG PO Tablet See Full Interaction Details	Kathy Lee ×

☒ I confirm acknowledgment of the potential interactions and choose to override.

CANCEL

NEXT

Patient Tasks

On the Patient Details page, the prescriber can view all outstanding tasks for a patient in one convenient, centralized “Tasks” view. This will include sections for Pending Prescriptions, Transmission Errors, RxChange Requests, and Pharmacy Refill Requests.

Note: This section can be minimized when not in use and will automatically disappear from the page if there are no outstanding patient tasks.

Tasks (6)

Pending Prescriptions (5)

Transmission Errors (1)

☐	Xanax Oral Tablet 0.5 MG Substitutions Allowed 30 day supply Sig: Take 1 tablet orally, daily for 30 days.	Dispense: 30 Refills: 0	Brooklyn @ Gates Pharmacy, 82 Gates Ave Brooklyn, NY 11238	jacqueline prescriber View Details	Jan 10, 2025 9:32 PM MST	Edited ×
☐	Xanax Oral Tablet 0.5 MG Substitutions Allowed 30 day supply Sig: Take 1 tablet orally, daily for 30 days.	Dispense: 30 Refills: 0	Brooklyn @ Gates Pharmacy, 82 Gates Ave Brooklyn, NY 11238 Pharmacy Notes: Test Test acute pain	christian prescriber View Details	Dec 17, 2024 4:23 PM MST	Edited ×

Active Medications List

The patient's "Prescriptions" list is the main source for reviewing a patient's situation either before, during or after an appointment/consult. You can view both active and inactive prescriptions in this view, along with the prescription details like dispense quantities, pharmacy information, sent-on date, and status.

Perseus's Prescriptions

Prescriptions

Self-Reported Medications

Q

Search medication or prescriber

View Inactive Medications

Prescription	Quantities	Pharmacy ^{1,2}	Sent By	Sent On	Status
test					
Addyi Oral Tablet 100 MG Adderall Oral Tablet 10 MG Substitutions Allowed 20 day supply Sig: test directions Effective Date: 01/06/2025	Dispense: 20 Refills: 0	Gateway Pharmacy, 1048 N McEwan St Clare, MI 486171154	christian prescriber View Details	Jan 7, 2025 5:53 PM MST	Active Printed
Adderall Oral Tablet 10 MG Substitutions Allowed 30 day supply Sig: Take 1 capsule orally, daily for 30 days. Effective Date: 01/06/2025	Dispense: 30 Refills: 0	Gateway Pharmacy, 1048 N McEwan St Clare, MI 486171154 Pharmacy Notes: acute pain	christian prescriber View Details	Jan 7, 2025 5:53 PM MST	Active Printed
Xanax Oral Tablet 0.5 MG Substitutions Allowed 30 day supply Sig: Take 1 tablet orally, daily for 30 days. Effective Date: 12/06/2024	Dispense: 30 Refills: 0	Brooklyn @ Gates Pharmacy, 92 Gates Ave Brooklyn, NY 11238	jacqueline prescriber View Details	Dec 6, 2024 9:16 PM MST	Active Printed

The user can do the following in the Prescription List:

View Drug Monographs

Click on the medication name to open a new tab with the drug monograph. This is only available if drug monographs are enabled in the clinic's configurations.

View Pharmacy and Prescriber Details

The pharmacy details will be automatically displayed in the "Prescriptions" list, along with the name of the prescriber who sent the prescription. You can click the "View Details" text in the Sent By column to view the prescriber's details.

Pharmacy	Sent By
Gateway Pharmacy, 1048 N McEwan St Clare, MI 486171154	christian prescriber View Details

Prescriber Details

christian prescriber
123 sample st
Waltham, MD 06542
(502) 654-3215

View Past Prescriptions

In the “Prescriptions” list, click “View Past Prescriptions” to open the Past Prescriptions section. Here, the user can view details on the past prescriptions of the selected medication.

Xanax Oral Tablet 0.5 MG

Substitutions Allowed

30 day supply

Sig: Take 1 tablet orally, daily for 30 days.

Effective Date: 12/06/2024

View Past Prescriptions

Dispense: 30

Refills: 0

Brooklyn @ Gates Pharmacy, 92 Gates Ave
Brooklyn, NY 11238

jacqueline prescriber

[View Details](#)

Past Prescriptions

Selected Prescription: First Aid Kits Combination Kit Kits

Prescription	Quantities	Pharmacy	Sent By	Sent On	Status
First Aid Kits Combination Kit Kits Substitutions Allowed 0 Effective Date: 02/13/2025	Dispense: 2 Refills: 31	Gateway Pharmacy, 1048 N McEwan St Clare, MI 486171154	jacqueline prescriber	Feb 13, 2025 10:27 AM MST	Active
First Aid Kits Combination Kit Kits Substitutions Allowed 0 Effective Date: 01/22/2025	Dispense: 2 Refills: 31	CVS Pharmacy # 3836, 2302 S. 17TH ST. WILMINGTON, NC 28401	jacqueline prescriber	Jan 22, 2025 4:41 PM MST	Active

View Prescription Status

Status Key

Awaiting Approval		Edited
Printed	Fax Sent	EPCS Error
Sending	Error	EPCS Signed
eRx Sent	Deleted	Ready to Sign
	Requested	

Note: These three statuses are EPCS specific (only occur for controlled substance prescriptions).

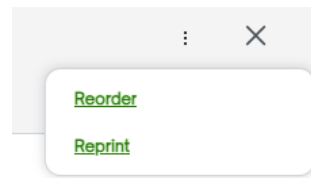
The Sending, eRx Sent, and Pharmacy Verified status types are all statuses in the process of sending a prescription to the pharmacy. **Sending** means DoseSpot is in the process of sending the prescription to the pharmacy. **eRx Sent** means that DoseSpot has successfully sent the prescription to the pharmacy, and

Pharmacy Verified means that the pharmacy has confirmed that they have received the prescription. The time between **eRx Sent** and **Pharmacy Verified** varies depending on the pharmacy.

Reorder/Reprint Medication

From the Actions dropdown list, select “Reorder” or “Reprint” to make a copy of a printed or electronic prescription.

- Reordered prescriptions will automatically be moved to the “Pending Prescriptions” list.
- Reprinted prescription will open a new window with a printer-friendly version of the prescription.



Remove Medication

To remove a medication, select the “X” to the right of the medication. This will open a popup asking for a reason for removing the medication. Select a reason and click “Confirm”.

If completed or discontinued was selected, the medication will move to the Inactive status in the prescription list. If duplicate/error is selected, the medication will be removed from the list entirely.

Note: If discontinued was selected, the user must provide a comment describing why the medication was discontinued.



Reason for Removing an Item

☐ Completed
 ☐ Discontinued
 ☐ Duplicate/Error
 ☐ Request Cancellation ⓘ

CANCEL
CONFIRM

Cancel Medication

To cancel a medication, select the “X” to the right of the medication. This will open a popup asking for a reason for removing the medication. Select the **Request Cancellation** reason and click “Confirm”. The prescription will move to the **Inactive** status with a “**Cancel Requested**” status.

Once the pharmacy responds, the status will automatically update. You can click the **status** to open the **Prescription Log** and see full status history, including any pharmacy notes.

The screenshot shows the DoseSpot interface for a patient named Glenora Trebbiano. The 'Prescriptions' tab is active, displaying a list of medications. The 'View Inactive Medications' button is highlighted with an orange circle. The 'Tylenol Oral Capsule 325 MG' prescription is highlighted with an orange box, showing its status as 'Inactive Cancel Requested'.

Prescription Title	Quantities	Pharmacy Title	Sent By Title	Sent On Title	Status
4000 MG Oral Capsule 1 MG/ML	Dispense: 30 Refills: 0	Shollenberger Pharmacy 2002 S. McDowell Blvd Ext Petaluma, CA 94954	Jacqueline prescriber View Details	Sep 8, 2025 1:34 PM PDT	Active Pharmacy Verified
Tylenol Oral Capsule 325 MG	Dispense: 30 Refills: 1	Shollenberger Pharmacy 2002 S. McDowell Blvd Ext Petaluma, CA 94954	Jacqueline prescriber View Details	Sep 8, 2025 1:34 PM PDT	Inactive Cancel Requested
Benadryl Allergy Oral Tablet 25 MG	Dispense: 30	Shollenberger Pharmacy 2002 S. McDowell Blvd Ext	Jacqueline prescriber	Aug 22, 2025	Active

Cancel Past Medication

If the same medication has been prescribed multiple times, you can review or cancel previous prescriptions from the Patient Landing Page. Follow the steps below:

- Click **View Past Prescriptions**.
- Locate the prescription you wish to cancel.
- Click the **three-dot menu** next to it and select **Remove**.
- Choose **Request Cancellation**, then click **Confirm**.
- Once the pharmacy responds, the status will automatically update.

Glenora's Prescriptions

Prescriptions | Self-Reported Medications

Search medication or prescriber

Prescription ↑↓	Quantities
Tylenol Oral Capsule 325 MG Substitutions Allowed 30 day supply SIG: Take one per day Effective Date: 08/22/2025 View Past Prescriptions Minor Drug/Allergy Interaction(s)	Dispense: 30 Refills: 1

Past Prescriptions

Selected Prescription: Tylenol Oral Capsule 325 MG Capsules

Prescription ↑↓	Quantities	Pharmacy ↑↓	Sent By ↑↓	Sent On ↑↓	Status
Tylenol Oral Capsule 325 MG 30 day supply Effective Date: 08/22/2025	Dispense: 30 Refills: 2	Shollenberger Pharmacy, 2002 S. McDowell Blvd Ext Petaluma, CA 94954	Jacqueline prescriber	Aug 22, 2025 8:02 AM CDT	Active
Tylenol Oral Capsule 325 MG 30 day supply Effective Date: 08/20/2025	Dispense: 30 Refills: 2	Shollenberger Pharmacy, 2002 S. McDowell Blvd Ext Petaluma, CA 94954	Jacqueline prescriber	Aug 20, 2025 2:50 PM CDT	Active
Tylenol Oral Capsule 325 MG 30 day supply Effective Date: 08/20/2025	Dispense: 30 Refills: 2	Shollenberger Pharmacy, 2002 S. McDowell Blvd Ext Petaluma, CA 94954	Jacqueline prescriber	Aug 20, 2025 2:48 PM CDT	Active

Past Prescriptions

Selected Prescription: Tylenol Oral Capsule 325 MG Capsules

Pharmacy ↑↓	Sent By ↑↓	Sent On ↑↓	Status
Shollenberger Pharmacy, 2002 S. McDowell Blvd Ext Petaluma, CA 94954	Jacqueline prescriber	Aug 22, 2025 8:02 AM CDT	Active
Shollenberger Pharmacy, 2002 S. McDowell Blvd Ext Petaluma, CA 94954	Jacqueline prescriber	Aug 20, 2025 2:50 PM CDT	Active

Reason for Removing an Item

☐ Completed
☐ Discontinued
☐ Duplicate/Error
☒ Request Cancellation ⓘ

(Optional) Include any extra notes for action

CANCEL CONFIRM

Inactive Medications

The patient's Inactive Medications can be found in under the "Prescriptions" section. Here you can the patient's medications that have been cancelled, discontinued, and/or completed. The "View Inactive Medications" box will be checked by default. However, you can uncheck this box if you'd like to hide the inactive medications from the "Prescriptions" list.

You can view all the same information for an inactive prescription, including drug monographs, pharmacy and provider information, and status.

Perseus's Prescriptions

Prescriptions

Self-Reported Medications

☒ View Inactive Medications

Prescription	Quantities	Pharmacy	Sent By	Sent On	Status
First Aid Kits Combination Kit Substitutions Allowed SIG: Use as needed Effective Date: 01/22/2025 View Past Prescriptions	Dispense: 2 Refills: 30	CVS Pharmacy # 3836, 2302 S. 17TH ST. WILMINGTON, NC 28401	jacqueline prescriber View Details	Jan 22, 2025 4:41 PM MST	Active Printed
test Addyi Oral Tablet 100 MG Adderall Oral Tablet 10 MG Schedule II Substitutions Allowed 20 day supply SIG: test directions Effective Date: 01/06/2025	Dispense: 20 Refills: 0	Gateway Pharmacy, 1048 N McEwan St Clare, MI 486171154	christian prescriber View Details	Jan 7, 2025 10:53 AM MST	Inactive Completed

View Medication Status

Status Key

Active
Discontinued
Deleted
Completed

Cancel Requested
Cancel Pending
Cancelled
Cancel Denied
Changed

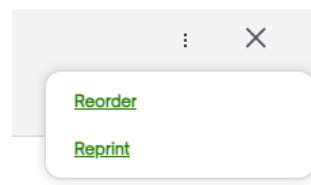
Full Fill
Partial Fill
No Fill

Note: These three statuses are for customers who are certified for RxFill.

Reorder/Reprint Medication

From the Actions dropdown list, select “Reorder” or “Reprint” to make a copy of a printed or electronic prescription.

- Reordered prescriptions will automatically be moved to the “Pending Prescriptions” list.
- Reprinted prescription will open a new window with a printer-friendly version of the prescription.



View and Add Self-Reported Medication

Click on the “Self-Reported Medication” tab to view relevant prescriptions. You can add a new medication by clicking the “+ Add Self-Reported Medication” text. Selecting “Show Inactive” box will show both active and inactive medications in the list

Baxter's Prescriptions

Prescriptions **Self-Reported Medications**

Q Search Prescription Name ☒ Show Inactive [+ Add Self-Reported Medication](#)

Prescription ↑↓	Date Entered ↑↓	Days Supply	Quantities	Status	
Amoxicillin Oral Tablet	Apr 15, 2025	-		Discontinued	⋮
LORazepam Oral Tablet 2 MG Date Prescribed: 04/21/2025	Apr 24, 2025	30	Dispense: 60 Refills: 0	Active	⋮ ×
Pantoprazole Sodium Oral Tablet Delayed Release 20 MG ⚠ Moderate Drug/Allergy Interaction(s)	Apr 15, 2025	-		Active	⋮ ×

Prescribing Features

Add New Prescription

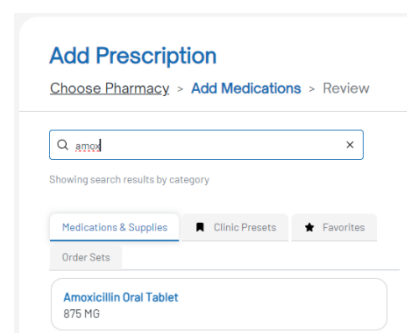
To begin the process of adding a new prescription, click the “Add Prescription” button on the left-hand side of the Patient Details page. There are three types of prescriptions that a clinician can add: Medication, Supply, and Compound

Add New Medication

Note: If a patient does not have a default pharmacy, you will be prompted to select one before searching for a medication.

Step One

Search for a medication by typing in the name of the medication. An autocomplete dropdown will be triggered if the user enters a string of three or



more characters. Select the **medication and the desired strength** from the “Medications & Supplies” section. Only the legal variations of the drug will be available to prevent any errors.

The user also has the option to select a medication from the “Favorites” list, if the user has any saved favorites.

Step Two

Fill in the prescription details by completing the following fields:

- Diagnosis Code
 - If diagnosis is enabled in the clinic’s configurations, the user has the option to select a diagnosis for the prescription. ICD diagnosis codes can support up to two diagnoses per prescription. CDT diagnosis codes can support one diagnosis code per prescription. **A diagnosis is required if the clinician is adding an EPCS prescription.**
- Effective Date
- Patient Directions* (1000 characters)
- Dispense*
- Dispense Unit*
- Refills*
- Days Supply*
- No Substitutions (check if substitutions are not allowed)
- Urgent
- Pharmacy Notes

Note: EPCS prescriptions require an Effective Date. Required fields are marked with a red asterisk (*) in the form.

Click “Create a Favorite” to save the medication to favorite’s list.

Click “Create Medication” to add the prescription to save the medication.

Step Three

You can now streamline your workflow with the new bulk prescribing functionality, allowing you to send multiple prescriptions for the same patient all at once. Walk through the steps above to add additional prescriptions, then click “Next” to continue.

NEW: Our SIG builder will automatically populate patient directions and calculate the total dispense amount based on the dosage information provided. If you do not want to use the automatic sig builder, you can select the “Custom Format” option from the dropdown menu.

The “Custom Format” option mirrors the legacy format and structure for creating a prescription.

Items to Prescribe

Amoxapine Oral Tablet 150 MG
Take 1 tablet orally, daily for 30 days.
Dispense: 30 Refills: 0
MEDICATION View Prescription Benefits

Ondansetron HCl Oral Tablet 4 MG
Take 1 tablet orally, daily for 30 days.
Dispense: 30 Refills: 0
MEDICATION View Prescription Benefits

CANCEL NEXT

Step Four

Review your prescriptions carefully before submission. Click "Approve & Send" to finalize and send the prescription.

Add Prescription

[Choose Pharmacy](#) > [Add Prescriptions](#) > [Review](#)

✓	Prescription Details	Quantities	Pharmacy	Entered By	Entered On	Status
✓	traZODone HCL , 100 MG Tablet Substitutions Allowed SIG : Take 1 tablet orally, daily for 30 days. Effective Date : 01/29/2025	Dispense : 30 Refills : 0	Gateway Pharmacy, 1048 N McEwan St, Clare, MI 486171154	jacqueline prescriber View Details	Jan 29, 2025 4:33 PM MST	Active
✓	PROzac , 10 MG Capsule Substitutions Allowed SIG : Take 1 capsule orally, daily for 30 days. Effective Date : 01/29/2025	Dispense : 30 Refills : 0	Gateway Pharmacy, 1048 N McEwan St, Clare, MI 486171154	jacqueline prescriber View Details	Jan 29, 2025 4:33 PM MST	Active

You can edit or remove a prescription using these icons.

You also have the option to "Save as Pending Prescription" or "Print Prescription."

[Save as Pending Prescription](#) [Print Prescription](#)

[CANCEL](#)

[APPROVE & SEND](#)

Add New Supply

Step One

Search for a supply by typing in the name of it in the search bar. An autocomplete dropdown will be triggered if the user enters a string of three or more characters. Select the supply from the "Medications & Supplies" section. If the supply does not appear in the results, click on the "Create Custom Supply" text to enter a customized prescription. The user also has the option to select a supply from the "Favorites" list, if the user has any saved favorites.

Add Prescription

[Choose Pharmacy](#) > [Add Medications](#) > [Review](#)

Q gau x

Showing search results by category

[Medications & Supplies](#)

[Clinic Presets](#)

[Favorites](#)

Order Sets

J & J Gauze Pad 4"x4"

J & J Gauze Pad 2"x2"

Items to Prescribe

[Create Custom Supply](#)

Step Two

Fill in the prescription details by completing the following fields:

- Effective Date
- Patient Directions* (1000 characters)
- Dispense*
- Dispense Unit*
- Refills*
- Days Supply*
- No Substitutions (check if substitutions are not allowed)
- Urgent
- Pharmacy Notes (click the “+” icon next to Show Pharmacy Notes to show the field)
 - o Common pharmacy notes can be added from the dropdown menu in the pharmacy notes section

Note: Required fields are marked with a red asterisk (*) in the form.

If the supply is custom, the clinician must confirm that the prescription is not for a controlled substance. Check the checkbox next to “This is not a controlled substance” and click “Save Prescription”.

☐ This is Not a Controlled Substance *

Click “Create Supply” to add the prescription to the “Items of Prescribe”.

Add New Compound

Step One

Click on the “Create Compound” text on the right side of the screen. The user also has the option to select a supply from the “Favorites” list, if the user has any saved favorites.

[Create Compound](#)

Step Two

Fill in the Compound Name field. Search for a compound ingredient by typing in the name of the ingredient. An autocomplete dropdown will be triggered if the user enters a string of three or more characters. Select the ingredient and the desired strength from the autocomplete drop-down list.

If the compound ingredient does not appear or does not have your desired strength, click the “Add as a Custom Ingredient”. Select the desired strength, dispense unit, and dispense unit amount for the ingredient. Only the legal variations of the drug will be available to prevent any errors.

If the ingredient is custom, the clinician must confirm that the prescription is not for a controlled substance. Check the checkbox next to “This is not a controlled substance”.

Step Three

Click the “Add Compound Ingredient” to add additional ingredients. Ingredients can be removed by selecting the (-) next to the ingredient on the right part of the add prescription tab.

Step Four

Fill in the prescription details by completing the following fields:

- Effective Date
- Patient Directions* (1000 characters)
- Dispense*
- Dispense Unit*
- Refills*
- Days Supply*
- No Substitutions (check if substitutions are not allowed)
- Urgent
- Pharmacy Notes
 - Common pharmacy notes can be added from the dropdown menu in the pharmacy notes section.

Note: Required fields are marked with a red asterisk (*) in the form.

Click “Create Compound” to add the prescription to the “Items to Prescribe” section.

Click “Create as Favorite” to add the compound to favorite’s list.

[+ Add Compound Ingredient](#)

Diagnosis Codes (Optional)

Q Search Item

Search for diagnosis codes by name. Max 2 codes per set.

+ Add Second Set of Diagnosis Codes

☐ No Substitutions ☐ Urgent

Effective Date

01/13/2025

Patient Directions *

Total Dispense *

Total Dispense Form *

Q Select

Refills *

Day Supply *

[Dose Calculator](#)

Pharmacy *

Q Gateway Pharmacy

Pharmacy Notes

Select Custom Note

Enter text for Pharmacy

★ Create as Favorite

Bulk Prescribing

You can now streamline your workflow with the new bulk prescribing functionality, allowing you to send multiple prescriptions for the same patient all at once. Walk through the steps above to add multiple medications, compounds, or supplies to the patient’s “Item’s to Prescribe” section.

Items to Prescribe

[Delete All Items](#)

Amoxapine Oral Tablet 150 MG

×

Take 1 tablet orally, daily for 30 days.

Dispense: 30 Refills: 0

MEDICATION

View Prescription Benefits

Ondansetron HCl Oral Tablet 4 MG

×

Take 1 tablet orally, daily for 30 days.

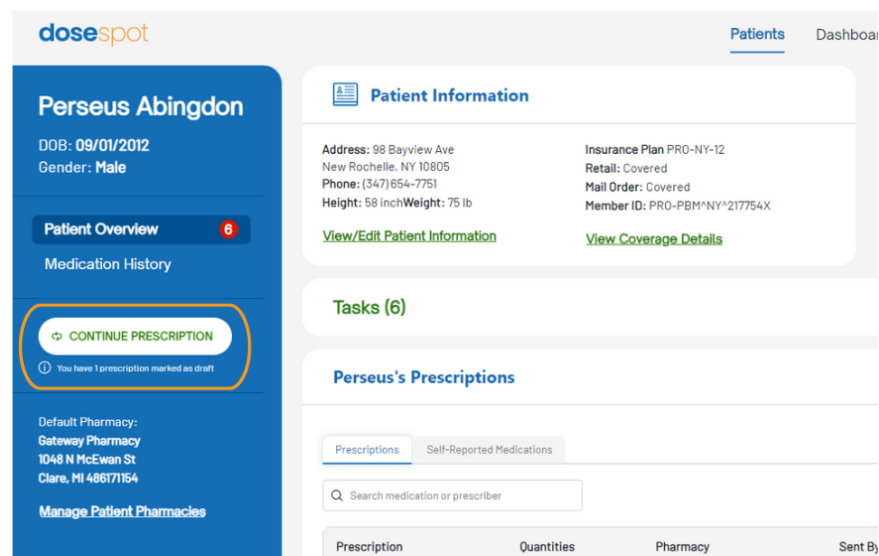
Dispense: 30 Refills: 0

MEDICATION

View Prescription Benefits

Save Prescription as Draft

When you add a prescription to “Items to Prescribe” section, it will be saved as a draft. If you leave the prescription workflow while these items are still listed, you can return to them anytime from the patient landing page by selecting the **Continue Prescription** button.



Save as Favorite

Saving a prescription as a favorite will save all entered prescription details. Clinicians can access their favorites through the “Favorites” list in the Add Prescription workflow. To save a prescription as a favorite:

1. When filling in the prescription details, click “Create as Favorite” and a new field will appear for the favorite name.
2. Enter a name and click “Create Medication” The prescription will be added to the “Items to Prescribe” list, and a copy of the prescription will be saved as a favorite.

★ Create as Favorite

New Favorite Name

New Favorite

Manage Favorites

The “Favorites” section in the top navigation is where you can add and manage existing favorites. Clinicians can view their personal favorites by type (*Medication, Supplies, Compounds, Order Sets*) and make changes to the prescription amount, refills, title, direction, and pharmacy notes. Clinicians can also use this window to delete any favorites that they no longer want.

Proxy and prescribing agents will see three sections in their favorites window: My Favorites, Clinic Favorites, and On Behalf of Favorites.

Note: Prescribers can view Clinic Favorites but cannot edit them. Proxy users and Prescribing Agents can view Clinic Favorites and On Behalf of Favorites but cannot make any edits. Clinic Favorites can only be edited by users in the Admin Console.

My Favorites

Search by Name

+ ADD ITEM

Display Name	Medication	Medication Details
Adderall Oral Tablet 10 MG	Adderall Oral Tablet 10 MG	Dispense: 30, Refills: 0, 30 Days Supply
Adderall Oral Tablet 10 MG	Adderall Oral Tablet 10 MG	Dispense: 30, Refills: 0, 30 Days Supply
Motrin IB Oral Tablet 200 MG	Motrin IB Oral Tablet 200 MG	Dispense: 30, Refills: 0, 30 Days Supply
New Favorite Name	Adderall Oral Tablet 10 MG	Dispense: 30, Refills: 0, 30 Days Supply

Favorites can also be added in this view by clicking the “Add Item” button. Select the type of favorite to add and proceed with searching for and adding the prescription details.

Add Item to Favorites

Type

Select the category of Favorite

- Medication
- Supply
- Compound
- Order Set

Order Sets

An Order Set is a new type of favorite that lets you group multiple prescriptions together to prescribe them all at once.

Display Name of Order Set *

Test Order Set

Order Set Items

Amoxicillin Oral Tablet

Take 1 tablet orally, daily for 15 days.

Dispense: 15 Refills: 0

MEDICATION

Tylenol Oral Tablet

Take 1 tablet orally, every 6 hours for 30 days.

Dispense: 120 Refills: 0

MEDICATION

Specialty Favorites

Clinics can have sets of Clinic Favorites grouped by specialty type. These favorites will appear for a clinician with the same specialty type. Clinicians will not see favorites of a different specialty type unless they are prescribing On Behalf Of another clinician. If a clinician prescribes On Behalf Of another clinician, they will instead see favorites based on the specialty of that clinician and not their own.

If a clinic favorite does not have a specialty set, all clinicians in the clinic will be able to see that favorite regardless of their specialty.

Pending Medications List

Newly added prescriptions will appear in the patient's Pending Medications list under the "Tasks" section. The Pending Medications list displays prescriptions that have not yet been sent to a pharmacy or printed by the clinician. Here, you can review prescription information, change prescription's pharmacy, as well as edit or delete the prescription.

Tasks (6)

Pending Prescriptions (5)

Transmission Errors (1)

☐	Prescription	Quantities	Pharmacy	Entered By	Entered On	Status	
☐	Xanax Oral Tablet 0.5 MG Substitutions Allowed 30 day supply Sig: Take 1 tablet orally, daily for 30 days.	Dispense: 30 Refills: 0	Brooklyn @ Gates Pharmacy, 92 Gates Ave Brooklyn, NY 11238	jacqueline prescriber View Details	Jan 10, 2025 9:32 PM MST	Entered	

Send Electronic Prescription (NewRx)

When you are ready to send the prescription to the pharmacy

1. Select the medication(s) using the checkboxes corresponding to the medication

Tasks (6)

Pending Prescriptions (5)

Transmission Errors (1)

☐	Prescription	Quantities	Pharmacy	Entered By
☒	Xanax Oral Tablet 0.5 MG Substitutions Allowed 30 day supply Sig: Take 1 tablet orally, daily for 30 days.	Dispense: 30 Refills: 0	Brooklyn @ Gates Pharmacy, 92 Gates Ave Brooklyn, NY 11238	jacqueline prescriber View Details

2. Click "Approve and Send".
3. If the clinician has a PIN on file, enter the PIN in the PIN field.

Actions Before Sending

×

Update Medication Effective Dates

The following Prescriptions effective dates have expired. Please review the updated effective dates or change to a future effective date for the following prescriptions.

Tylenol Oral Capsule 325 MG, Capsules

Substitutions Allowed, SIG: Take one per day

Dispense: 30 Refills: 1

Expired Effective Date

03/18/2026

New Effective Date

03/27/2026

×

PIN Required

Enter in your <4-digit> PIN to successfully Approve & Send this prescription.

PIN Number *

....

Input your 4-digit PIN number.

[Update your PIN Number](#)

CANCEL

SEND

- The medication will be moved to the “Prescriptions” list.

Print Prescription (NewRx)

Note: Popups must be enabled within your browser to print a print prescription.

- Select the medication(s) using the checkboxes corresponding to the medication.
- Click “Print Prescription”.
- If the clinician has a PIN on file, enter the PIN in the PIN field.
- The printed prescription will open in a new window. The prescription will be moved to the “Prescriptions” list.

Tasks (6)

Pending Prescriptions(5)

Transmission Errors(1)

	Prescription	Quantities	Pharmacy	Entered By	Entered On	Status		
☒	Xanax Oral Tablet 0.5 MG Substitutions Allowed 30 day supply Sig: Take 1 tablet orally, daily for 30 days.	Dispense: 30 Refills: 0	Brooklyn @ Gates Pharmacy, 92 Gates Ave Brooklyn, NY 11238	jacqueline prescriber View Details	Jan 10, 2025 9:32 PM MST	Edited	✎	×
☒	Xanax Oral Tablet 0.5 MG Substitutions Allowed 30 day supply Sig: Take 1 tablet orally, daily for 30 days.	Dispense: 30 Refills: 0	Brooklyn @ Gates Pharmacy, 92 Gates Ave Brooklyn, NY 11238 Pharmacy Notes: Test Test acute pain	christian prescriber View Details	Dec 17, 2024 4:23 PM MST	Unable to Print or Send	✎	×
☐	Xanax Oral Tablet 0.5 MG Substitutions Allowed 30 day supply Sig: Take 1 tablet orally, daily for 30 days.	Dispense: 30 Refills: 0	Brooklyn @ Gates Pharmacy, 92 Gates Ave Brooklyn, NY 11238	jacqueline prescriber View Details	Dec 17, 2024 4:23 PM MST	EPSC Error	✎	×

[Print Prescription](#)

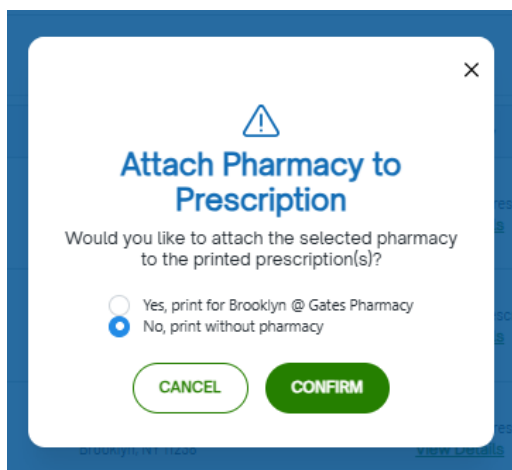
APPROVE & SEND

Print Without Pharmacy

Note: Popups must be enabled within your browser to print a print prescription.

If a pharmacy does not appear within the pharmacy search, you can print the prescription without selecting a pharmacy:

1. Select the prescription(s) using the checkboxes corresponding to the medication.
2. Click “Print Prescription”.
3. A pop-up will appear asking if you would like to attach the selected pharmacy to the printed prescription. Select yes or no.
4. If the clinician has a PIN on file, enter the PIN in the PIN field.



Change Prescription Pharmacy

To edit a prescription’s pharmacy, click on the edit icon. This will open a side panel where you can edit the prescription information and easily adjust the pharmacy.

☐	Prescription	Quantities	Pharmacy	Entered By	Entered On	Status
☒	Zanax Oral Tablet 0.5 MG Substitutions Allowed 30 day supply Sig: Take 1 tablet orally, daily for 30 days.	Dispense: 30 Refills: 0	Brooklyn @ Gates Pharmacy, 92 Gates Ave Brooklyn, NY 11238	Jacqueline prescriber View Details	Jan 10, 2025 9:32 PM MST	Edited



Click the edit icon to update the prescription

Pharmacy *

Pharmacy Notes

Select Custom Note

Enter text for Pharmacy

Search for and select a new pharmacy from the drop-down menu.

[Clear](#)

CANCEL

UPDATE MEDICATION

Click “Update Medication” to save the pharmacy information.

Add Patient Reported Prescription

To begin the process of adding a medication that is self-reported by the patient, click the “Add Self-Reported Medication” button in the upper right-hand side of “Self-Reported Medications” section.

Perseus's Prescriptions

Prescriptions
Self-Reported Medications

Q Search Prescription Name
+ Add Self-Reported Medication

Prescription	Date Entered	Days Supply	Quantities	Status
Motrin IB Oral Tablet 200 MG Date Prescribed: 12/17/2024	Dec 17, 2024	-	Dispense: - Refills: -	Active

For a self-reported medication, you are only required to provide the medication name. However, for more detail, you can also include the Date Prescribed, Days Supply, Refills, Total Dispense, and Patient Directions.

Click “Add Medication” to save the self-reported medication to the patient’s record.

Add Self-Reported Medication
X

Medication Name *
Q Search/select the Medication Name

Date Prescribed (Optional)
MM/DD/YYYY

Days Supply (Optional)

Refills (Optional)

Total Dispense (Optional)

Total Dispense Form (Optional)
Q Select

Patient Directions (SIG)(Optional)

CANCEL ADD MEDICATION

Check Real-Time Prescription Benefit Information

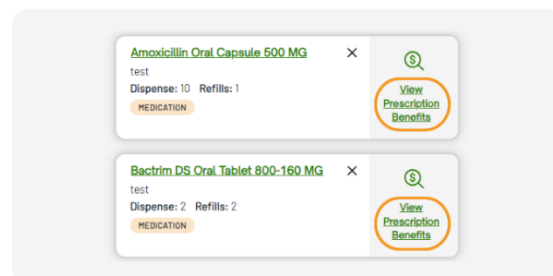
Real-Time Prescription Benefit opens new doors to the drug affordability conversation with patients. Already built into the same workflows you would use to write a prescription, detailed out-of-pocket pricing and suggested lower-cost alternatives are returned based on each individual patient's health and pharmacy benefit. This is more than formulary information; this is an opportunity to deliver personalized medicine.

Once you've added a prescription to the "Items to Prescribe" section, you can view the real-time prescription benefit information for each medication by clicking on "View Prescription Benefits".

Here you can compare pricing details for your current prescription.

Items to Prescribe

Delete All Items



Real Time Prescription Benefits

×

Displayed pricing is an estimate based on the requested quantity and days' supply. Actual cost may vary at the pharmacy. Alternative options are informational only and do not replace clinical judgment.

Selected Coverage
PROINFORMA PBM (PRO-NY-12)

Compare Pricing Details with Current Prescrip

Amoxicillin
250 MG Tablet, 5 day supply
Estimated Patient Pay: **Not Covered**
Prior Authorization:
Shollenberger Pharmacy
Long-Term Care Pharmacy, Retail, Specialty Pharmacy, EPCS
2002 S. McDowell Blvd Ext Petaluma, CA 94954

Vs

Select an Option Below for Comparison/Replace Current Option

Search by ZIP code, city, state, address, or pharmacy to find replacement options.

Search Zip, City, State, Address, or Pharmacy

Medication Filters
Set Filters

Pharmacy Filters
Set Filters

Pharmacy	Distance ↑↓	Details ↑↓	Estimated Patient Pay ↑↓
☐ Rapid-Rx Online Pharmacy, Mail 52 Lukens Dr New Castle, DE 19720	2555.87 Miles	Amoxicillin Tablets 250 MG 30 Day Supply	
☐ Brooklyn @ Gates Pharmacy, Retail 92 Gates Ave Brooklyn, NY 11238	2645.31 Miles	Amoxicillin Tablets 250 MG 30 Day Supply	
☐ Rapid-Rx Online Pharmacy, Mail 52 Lukens Dr New Castle, DE 19720	2555.87 Miles	Adderall Oral Tablet 10 MG 30 Day Supply	
☐ Brooklyn @ Gates Pharmacy, Retail 92 Gates Ave Brooklyn, NY 11238	2645.31 Miles	Adderall Oral Tablet 10 MG 30 Day Supply	

Use Medication and Pharmacy filters to narrow results.

To perform a side-by-side comparison of two prescriptions, select a potential replacement from the list. It will appear in the second box to the right of the original prescription. Click “See Full Coverage Factors” for a more detailed comparison.

Real Time Prescription Benefits

Selected Coverage

INTELLITEST PBM (RI-Elite03)

Compare Pricing Details with Current Prescriptions

CeleXA

20 MG Tablet, 90 day supply

Estimated Patient Pay: **\$4.50**/day Total: \$135.00

Prior Authorization: **Required**

Bannockburn Pharmacy

6798 Pyle Rd Bethesda, MD 20817

Vs

Citalopram Hydrobromide

20 MG Tablet, 90 day supply

Estimated Patient Pay: **\$0.27**/day Total: \$24.00

Prior Authorization: **Not Required**

Rapid-Rx Online Pharmacy

52 Lukens Dr New Castle, DE 19720

See Full Coverage Factors

See Full Coverage Factors

Drug Price Comparison Search

Search Zip, City, State, Address, or Pharmacy

Q 19720

Medication Filters

Set Filters

Pharmacy Filters

Set Filters

Pharmacy	Distance	Details	Estimated Patient Pay
 Rapid-Rx Online Pharmacy Mail 52 Lukens Dr New Castle, DE 19720	98.34 Miles	Citalopram Hydrobromide Oral Tablet 20 MG 90 Day Supply	\$0.27/day Total: \$24.00

Real Time Prescription Benefits

Selected Coverage

INTELLITEST PBM (RI-Elite03)

Compare Pricing Details with Current Prescriptions

CeleXA

20 MG Tablet, 90 day supply

Estimated Patient Pay: **\$4.50**/day Total: \$135.00

Prior Authorization: **Required**

Bannockburn Pharmacy

6798 Pyle Rd Bethesda, MD 20817

Vs

Citalopram Hydrobromide

20 MG Tablet, 90 day supply

Estimated Patient Pay: **\$0.27**/day Total: \$24.00

Prior Authorization: **Not Required**

Rapid-Rx Online Pharmacy

52 Lukens Dr New Castle, DE 19720

Coverage Info

Prior Authorization Required

Days Supply Priced: 30

Deductible Applied Amount: \$25

Deductible Remaining Amount: \$130

Drug Status Code: **Covered with restrictions.**

Estimated Patient Pay Amount: \$135

OOP Applied Amount: \$135

OOP Remaining Amount: \$665

Plan Pay Amount: \$157

Quantity Priced: 30 Tablet(s)

Coverage Alerts

Days Supply Exceeded: Retail coverage limited to a 30-day supply

See Less Coverage Factors

Coverage Info

Days Supply Priced: 90

Deductible Applied Amount: \$25

Deductible Remaining Amount: \$130

Drug Status Code: **Covered with restrictions.**

Estimated Patient Pay Amount: \$24

OOP Applied Amount: \$24

OOP Remaining Amount: \$776

Plan Pay Amount: \$66

Quantity Priced: 90 Tablet(s)

Coverage Alerts

Text Message: Total Savings >\$786

See Less Coverage Factors

If you choose to replace the medication, click the “Replace Medication” button in the bottom-right corner. You’ll need to provide the new prescription details, including dosage and pharmacy information. Click “Create Medication” to complete the replacement process.

Real-Time Patient Savings

When Real-Time Prescription Savings opportunities are available, providers will see additional details on the Add Prescription page and in the RTPB modal. This enhancement empowers providers with additional prescription savings opportunities, making it easier to deliver cost-effective care.

Real Time Prescription Benefits

Selected Coverage

BCBS Florida POMP

Compare Pricing Details with Current Prescriptions

Adderall

20 mg XR tablet, 30 Total Dispense

Estimated Patient Pay: **\$2.50/day** Total: **\$75.00**

Prior Authorization: **Required**

CVS Pharmacy #48514097

Crosshaven Drive Birmingham, AL 35243

Vs

Adderall

20 mg XR tablet, 30 Total Dispense

Estimated Patient Pay with savings: **\$1.00/day** Total: **\$30.00**

Prior Authorization: **Required**

Option 1 Pharmacy (Mail Order)

Address Full Address Lorem Ipsum...

See Full Coverage Factors

See Full Coverage Factors

RTPS Savings Found (3)

Drug Price Comparison Search

*RTPS (Real-Time Prescription Savings) suggestions offer more in-depth cost-saving opportunities for your patient's prescriptions, including alternative pharmacies and medication options.

Pharmacy	Details	Estimated Patient Pay
Option 1 Pharmacy Mail Order Address Full Lorem Ipsum...	Adderall 20mg XR Tablets 30 Total Dispense	\$1.00/day Total: \$30.00 with coupon

Learn More

CANCEL

INCLUDE COUPON

Additional Pharmacy Routing Options

When a relevant prescription is selected, providers will see “Prescription Savings Found” messaging in the Items to Prescribe section. Alternative pharmacies will also appear as an option in the Mail Order Pharmacies tab of the RTPB modal, providing more details for cost-effective care.

Items to Prescribe

Prozac, 20 mg Capsules

Take by mouth 3 Times Daily

Dispense: 30, Refills: 3

Mild Drug Interaction(s)

MEDICATION NO SUBSTITUTIONS

View Prescription Benefits

Prescription Savings Found: \$30.00 ~~\$75.00~~

Celexa, 20 mg Oral Tablets

Take 1 tablet orally, once per day for 30 days.

Dispense: 30, Refills: 1

MEDICATION

View Prescription Benefits

Prescription Savings Found: \$80.00

DoseSpot UI Upgrade Prescribing User Guide – 05/2026
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35

RTPS Savings Found (3)

Mail Order Pharmacy Options (5)

Drug Price Comparison Search

*Review each Mail Order option's criteria to guide your patient on how to secure their prescription and potential savings.

Pharmacy	Prescription	Estimated Delivery	Estimated Patient Pay
Options with Pharmacy	Celexa 20mg Oral Tablets 30 Total Dispense	Delivery Options: • 2 Business days • 3 Business days	Patient Pay Estimations: Total with Insurance: \$100.00 Total with Cash: \$120.00, \$250.00 Total with Prime: \$80.00 Total with RxPass: \$0
4 Options with Pharmacy	Celexa 20mg Oral Tablets	Delivery Options: • 2 Business days • 3 Business days	Estimation With Cash Cash options between: \$15.00-\$70.00

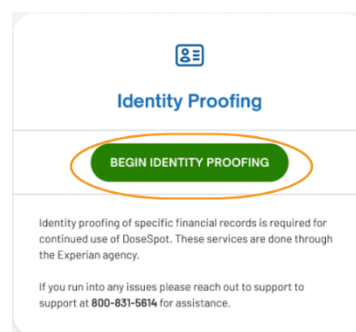
CANCEL

REPLACE

Identity Proofing with Facial Recognition (IDP)

All providers are required to complete the IDP process to ensure the highest level of security for your ePrescribing.

1. When you first sign in, you will be brought to the onboarding page where you can initiate the IDP process.
2. Click on the “Begin Identity Proofing button” to get started.
3. Complete the “IDP User Agreement” and click “Next” to continue.
4. When the disclaimer is finished, you will be prompted to fill out your personal information. This information is NOT retained and is solely for identity-proofing purposes. Click Next to continue.
5. If required, you will then be asked four multiple-choice questions about your credit history before progressing to the facial recognition step.



Identity Proofing

Identity Proofing Agreement > **Confirm Prescriber Information**

Confirm Prescriber Information

To complete the identity proofing process, please confirm/complete in the following information below.



Sensitive personal information such as social security, credit cards, etc. are used solely for the identity proofing purposes. We do not retain this data at DoseSpot.

Legal First Name

Legal Middle Name (Optional)

Legal Last Name

Suffix (Optional)

Date of Birth

Address

City

State

ZIP Code

Mobile Phone Number

Social Security

Credit Card Number

Drivers License Number (Optional)

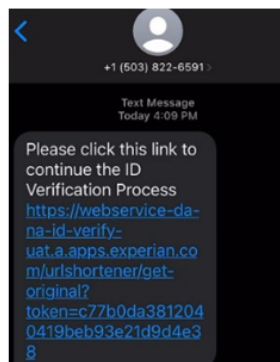
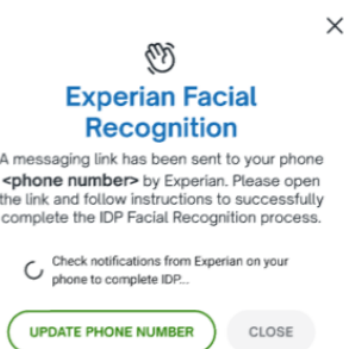
Providing a drivers license number is highly encouraged as it increases your risk.

☐ By checking this box, I agree to receive one time password text(s) from Experian. Message and data rates may apply.

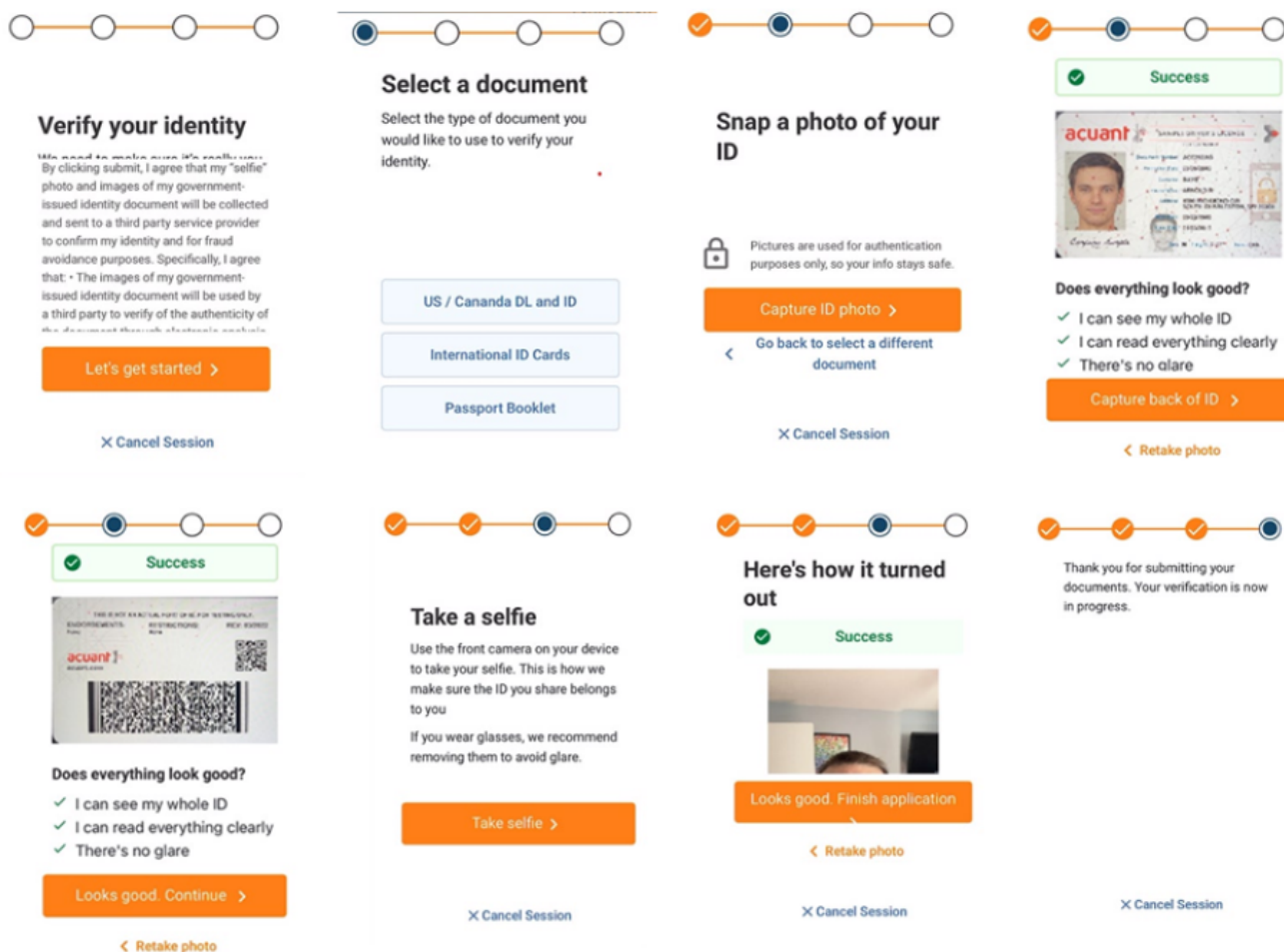
CANCEL

NEXT

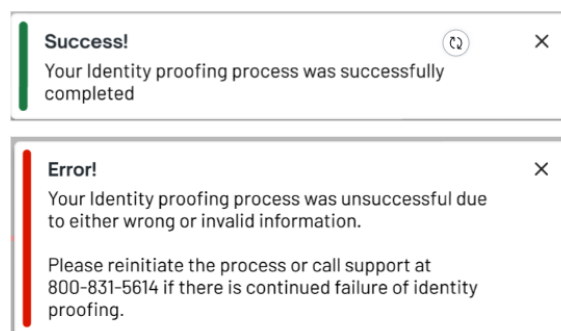
- To start the facial recognition process, a link will be sent to your phone by Experian. Open the link and follow the instructions.



- Below, you will see the steps that are needed to complete IDP Facial Recognition via cellphone.



8. After facial recognition has been completed on your cell phone, you will see one of two notifications in the prescribing application.
 - a. The **green banner** shows a successful message that IDP has been completed.
 - b. The **red banner** shows a failed IDP.



9. If you fail the Experian identity questions, you will have up to three attempts. After the third failure, we will display the link to complete the workflow using ID.me. You can access the ID.me user guide [here](#).

Note: Once the ID.me verification is complete, it takes up to 24 hours for DoseSpot to update

PIN

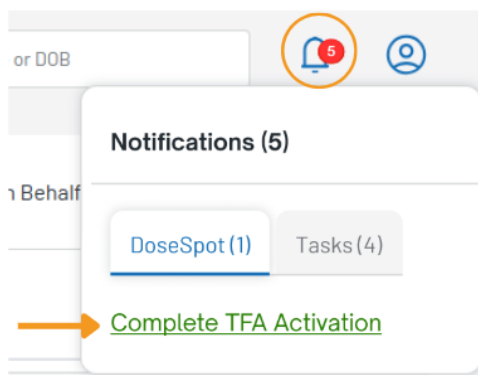
DoseSpot requires pins for all prescribing clinicians who wish to send controlled substances. They are optional for all other users.

Edit PIN

1. Click on the profile icon in the upper right-hand corner.
2. Click on the “Profile Settings” option from the drop-down menu.
1. Enter your current four-digit PIN
 - a. **Note:** If you have forgotten your pin, it must be reset from the admin console.
2. Enter your new four-digit pin twice, then click “Update”.

Add PIN from TFA activation workflow

1. Under Notifications, click **Complete TFA Activation** under the DoseSpot tab.
- Note:** This is only required for prescribing controlled substances.
2. Follow the on-screen instructions to download the DUO Mobile app on your mobile device.
3. Once synced, enter the TFA code from the app into the box.
4. Below that, you will be prompted to create your PIN, if you haven't already.
5. Click ‘Submit’ to save your PIN and complete the TFA process.



Prescription Drug Monitoring Program (PDMP)

In Final Review, clinicians prescribing controlled substances will see a PDMP link. Clicking this link opens their state's PDMP portal, where login is required to review the patient's prescription information.

Final Review & Sign Off

Patient Information: Alice TestPatient

DOB: 01/01/1950

MRN:

Phone: (685) 985-3852

Prescriber: Paul, Doctor

Supervisor:

Address: 555 Fake Dr Wichita, KS 67203

Please check this controlled substance within your state(s) PDMP:

<https://kansas.pmpaware.net/login>

PDMP API

If the PDMP API integration is enabled, additional links will appear throughout the prescribing workflow. When selected, these links take the clinician directly to the PDMP report, which includes NARX scores and other risk factors—without requiring a separate login.

dosespot

Sherri Married

DOB: 05/01/1970

Gender: Female

[View Patient Narx Report](#)

Patient Overview 5

Medication History

Adderall Oral Tablet 10 MG

[View Narx Report](#)

Schedule II (California)

DEA Number*

AD1111119 (Suggested)

Diagnosis Codes (Optional)

Search Item

Search for diagnosis codes by name. Max 2 codes per set.

Menu

Testpatient, Alice 75

Date of Birth: 01/01/1950

Recent Address:

Status of States Queried: View Details

Patient Records (1)

Contact the Bamboo Health Knowledge/Help Center

Other Resources

One or more patients do not exactly match the search patient demographic information that was sent during search: Testpatient, Alice, 01/01/1950. The report displayed is for the next best possible match. Please verify the report is for the intended patient before proceeding.

Report generated on 09/30/2025, Report Date Range: 09/30/2023 - 09/30/2025

Clinical Risk Indicators

Morphine Milligram Threshold

Please note that this person is prescribed 147.5 active cumulative MME per day. This equals or exceeds the threshold of 120 active cumulative MME per day.

Note: Clinical Risk Indicators are not meant to implicate patients, but to provide clinicians with supplemental information to enhance the treatment and care of their patients.

Narx Scores

Narcotic

455

Sedative

312

Stimulant

000

Overdose Risk Score

320

(Range 000-999)

State Indicators (2)

Overlapping Opioid & Benzodiazepine

Below Prescriber & Dispensary Threshold

Prescribing Agent

A Prescribing Agent is a non-prescribing user type that can act on behalf of a Prescribing Clinician to manage prescriptions and print and/or send non-EPCS prescriptions.

Any prescriptions added or modified by a Prescribing Agent will include their name in the prescriber details in the Pending Medications list. Click on “View Details” to open the prescriber information.

The screenshot shows the 'Pending Prescriptions (27)' tab selected. A table lists prescriptions with columns: Prescription, Quantities, Pharmacy, and Entered By. One prescription is highlighted with a red box around the 'Entered By' field, which says 'zachary prescriber' and has a 'View Details' link. To the right, a 'Prescriber Details' pop-up window is shown, containing the following information:

- John Doe**
- 123 sample st
- Waltham, MD 06542
- (502) 654-3215
- Prescribing Agent: Jane Parker**

Prescribing Agents can approve and send or print prescriptions on behalf of a Prescribing Clinician. The Prescribing Agent’s information will be included in the prescription.

Steve EPCS Schneeberger
Prescribing Agent: Prescribing Agent
 18 Crawford Street
 Needham, MA 02494

(781) 723-2123
 Fax: (234) 768-9888
 DEA# : AQ2321234 NPI# : 1508959719

Patient: Kara Whiteside (Female)
 DoB: Oct 11, 1952
 23230 Seaport 111
 Akron, OH 44306
 (330) 554-7755

Date: February 13, 2019 12:10:18 PM
 Effective Date: February 13, 2019

Advil Allergy Sinus 2 mg-200 mg-30 mg tablet
 100 Tablets (One Hundred)

Refills: **2**
 Sig: TEST

VA Pharmacy Store 10.6
 2800-1 Crystal Dr
 Arlington, VA 22202

(703) 515-4445
 Fax: (703) 414-5556

Signature: _____

Write 'No Substitutions' Here: _____
 Interchange is mandated unless the practitioner indicates 'no substitution' in accordance with the law

Security Features: * surrounds Quantity and Refill numbers, Quantity dispensed shows as text, the signature line is micro-printed with 'THIS IS AN ORIGINAL PRESCRIPTION' and is viewable under 5x or > magnification.

Proxy

A Proxy user is a non-prescribing user type that can act on behalf of a Prescribing Clinician to add and edit prescriptions. Proxy users **cannot** send or print prescriptions.

Any prescriptions added or modified by a Proxy User will include their name in the prescriber details in the Pending Medications list. Click on “View Details” to open the prescriber information.

Proxy users can also reprint prescriptions in the patient’s Active Medications List. The printed prescriptions cannot be used to prescribe new medications. A “Copy not for Dispensing” watermark will be displayed.

TEST Schnee
18 Crawford St
Needham, MA 02494

(620) 624-8311
Fax: (620) 624-8311
DEA#: AA9384754

Patient:
Kara Whiteside (Female)
DoB: Oct 11, 1952
23230 Seaport
Akron, OH 44306

(330) 554-7754

VA Pharmacy Store 10.6
2800-1 Crystal Dr
Arlington, VA 22202

(703) 515-4445
Fax: (703) 414-5556

Signature: _____

Write 'No Substitutions' Here: _____

Interchange is mandated unless the practitioner indicates 'no substitution' in accordance with the law

Security Features: * surrounds Quantity and Refill numbers, Quantity dispensed shows as text, the signature line is micro-printed with THIS IS AN ORIGINAL PRESCRIPTION and is viewable under 5x or > magnification.

Date: November 28, 2018 1:41:32 P
Effective Date: November 28, 2018

Famotidine 20 mg tablet
234 Tablets (Two Hundred Thirty
Substitutions Allowed
Refills: **3**
Sig: Test
ICD: T33011S

Prescriber Details

John Doe

123 sample st

Waltham, MD 06542

(502) 654-3215

Proxy User: Jane Parker

Dashboard

The clinician's Dashboard page shows a summary of all the clinician's notifications, including transmission errors and pending prescriptions. If the clinician is enabled for Refills and rxChange, the page will also display any pending requests.

Clinicians can take action on any request directly from the Dashboard or navigate to any "Patient Details Page" by clicking on the patient's name.

The screenshot shows the DoseSpot Dashboard interface. At the top, there's a navigation bar with 'Dashboard', 'Patients', 'Favorites', and 'Support'. A search bar is on the right. Below the navigation bar, there's a section for 'Tasks (34)' with a dropdown menu set to 'Novus Internal Testing Clinic' and a button 'On Behalf of: Set Prescriber'. The main content area is divided into two tabs: 'Pending Prescriptions (6)' and 'Transmission Errors (28)'. The 'Pending Prescriptions' tab is active, showing a table with the following columns: Patient Name, Prescription, Quantities, Pharmacy, Entered On, and Status. There are three rows of prescriptions for a patient named 'Perseus Test'. Each row has a checkbox on the left. The prescriptions are for 'diacePAM Oral Tablet 5 MG', 'oxyCODONE HCl Oral Tablet 30 MG', and 'Zepbound Subcutaneous Solution 2.5 MG/0.5mL'. The status for all three is 'Edited'. At the bottom right, there are buttons for 'Print Prescription' and 'APPROVE & SEND'.

Patient Name	Prescription	Quantities	Pharmacy	Entered On	Status
Perseus Test Male 09/01/2012 12 Y MRN: -	diacePAM Oral Tablet 5 MG Schedule IV Substitutions Allowed 30 day supply SIG: Take 1 tablet orally, daily for 30 days. Effective Date: 02/27/2025 ⚠️ Drug/Allergy Interaction(s)	Dispense: 30 Refills: 0	No Pharmacy Selected	Feb 3, 2025 11:26 AM MST	Edited
Perseus Test Male 09/01/2012 12 Y MRN: -	oxyCODONE HCl Oral Tablet 30 MG Schedule II Substitutions Allowed 30 day supply SIG: Take 1 tablet orally, every 4 hours for 30 days. Effective Date: 02/27/2025 ⚠️ Drug/Allergy Interaction(s)	Dispense: 180 Refills: 0	No Pharmacy Selected	Feb 3, 2025 11:26 AM MST	Edited
Perseus Test Male 09/01/2012 12 Y	Zepbound Subcutaneous Solution 2.5 MG/0.5mL Substitutions Allowed 0 day supply SIG: Take 1 tablet orally, daily for 30 days	Dispense: 30 Refills: 0	No Pharmacy Selected	Jan 22, 2025 6:11 PM MST	Edited

To take action in the Dashboard, simply select the box to the left of the patient task. **Bulk actions** allow you to save time and address multiple tasks at once. For example, 'Approve & Send' multiple pending prescriptions or 'Resend' all transmission errors at once.

This screenshot shows the same DoseSpot Dashboard interface, but with the checkboxes in the first column of the 'Pending Prescriptions' table selected (checked). An orange circle highlights the first three rows of the table. The 'APPROVE & SEND' button at the bottom right is now highlighted in green, indicating it is the active action for the selected items.

Patient Name	Prescription	Quantities	Pharmacy	Entered On	Status
Perseus Abingdon Male 09/01/2012 12 Y MRN: -	diacePAM Oral Tablet 5 MG Schedule IV Substitutions Allowed 30 day supply SIG: Take 1 tablet orally, daily for 30 days. Effective Date: 02/20/2025 ⚠️ Drug/Allergy Interaction(s)	Dispense: 30 Refills: 0	Gateway Pharmacy, 1048 N McEwan St Clare, MI 486177154	Feb 3, 2025 11:26 AM MST	Edited
Perseus Abingdon Male 09/01/2012 12 Y MRN: -	oxyCODONE HCl Oral Tablet 30 MG Schedule II Substitutions Allowed 30 day supply SIG: Take 1 tablet orally, every 4 hours for 30 days. Effective Date: 02/13/2025 ⚠️ Drug/Allergy Interaction(s)	Dispense: 180 Refills: 0	Gateway Pharmacy, 1048 N McEwan St Clare, MI 486177154	Feb 3, 2025 11:26 AM MST	Edited
Perseus Abingdon Male 09/01/2012 12 Y	Zepbound Subcutaneous Solution 2.5 MG/0.5mL Substitutions Allowed 0 day supply SIG: Take 1 tablet orally, daily for 30 days	Dispense: 30 Refills: 0	Gateway Pharmacy, 1048 N McEwan St Clare, MI 486177154	Jan 22, 2025 6:11 PM MST	Edited

Transmission Errors

Transmission errors notify the clinician of any prescription errors related to prescription pharmacy routing. Errors are displayed in the “Tasks” section on the Patient Details page. Click into the “Transmission Errors” section to view notifications.

The clinician has the option to edit, resend, print, or ignore the prescription:

1. **Edit:** This action will move the prescription back to a pending status so it can be edited.
2. **Resend:** This action will attempt to resend the prescription.
3. **Ignore:** This action will dismiss the notification and remove it from the “Tasks” section.
4. **Print:** This action will open the prescription in a new tab, in a printable view.
 - a. **Note:** Popups must be enabled within your browser to print a print prescription.

Tasks (6)
^

Pending Prescriptions (5)
Transmission Errors (1)

✓	Prescription Name	Error Description	Prescriber	Date Occurred	
✓	Motrin IB Oral Tablet 200 MG SIG: Take 1 tablet orally, daily for 30 days. Please reach out with questions.	Item600: Request timed out before pharmacy acknowledged the message.	jacqueline prescriber View Details	Dec 20, 2024 1:37 PM MST	✎ 1

4
Print

3
IGNORE

2
RESEND

Refills

For more information, please refer to the Refills Supplement Guide.

Discount SMS

Note: *This is only relevant for customers who have the Discount SMS feature enabled.*

DoseSpot Connect provides personalized prescription support by delivering cost-saving information directly to patients. Through compliant SMS messaging, patients receive discount codes, compare medication prices, and discover savings on their prescriptions.

How does the Discount SMS feature work?

- When a prescription is successfully transmitted through DoseSpot and reaches the 'Pharmacy Verified' status, DoseSpot checks for any available cost-saving opportunities. If one is found, the patient is notified via text message with the relevant discount information.
- Patients can present the discount code from the text message at the pharmacy counter, or they can access the code—along with additional cost-saving options—through the web application.
- Patients can opt out of text messages at any time by replying "STOP" or by requesting to be manually removed.
- Once enabled, providers will automatically be prompted to complete the 'ePrescribing Legal Agreement and Acknowledgement' before they can resume sending prescriptions. This is the only thing providers need to do for Discount SMS. There is no impact or change to the provider's workflow.

Reporting

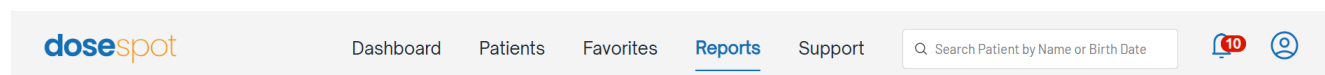
View Reports

Clinicians who have "Reporting" enabled as a clinician role are able to run reports for their own actions in the Prescribing Application.

Note: Reporting clinicians cannot view other clinician's information. Only EPCS Coordinators with this functionality enabled can run reports for all clinicians within their clinic

Access Reports Page

If the Navigation Bar is enabled in the clinic configurations, click the 'Reports' tab in the top navigation bar.



1. Navigate to clinician's Reports page.
2. From the drop-down list, select a report to view.
3. The clinician can filter the report by different filters, such as date range and clinic (if clinician is in multiple clinics). Click "View Report" to load the report in the Prescribing Application.
4. The clinician has the option to export the report as PDF or CSV files. To do this, click "PDF Export" or "CSV Export."

Select a Report:

Select a Report:

Prescriptions By Date Range

Client

Cue Health

Clinic

Selected ALL

Prescription Status

Selected ALL

Start Date

6/27/2024

End Date

6/28/2024

PDF Export

CSV Export

View Report

Maintenance Header

The DoseSpot application will display a maintenance header at the top of the page for any known issues. It will only appear if there is an issue.



Frequently Asked Questions

Where do I view my refill requests?

Refill requests from the pharmacy can be found in the “Tasks” section on the Patient Details page, and on the Clinician Dashboard page.

What is a transmission error?

A transmission error occurs when the pharmacy does not receive the transmitted prescription. This is typically caused by a temporary loss of network connectivity on the pharmacy end. If a transmission error appears, click on the transmission error link located at the top right of the screen.

Why am I receiving a security validation error?

If you receive a Security Validation Error please email support@dosespot.com.

Can I check which pharmacy a prescription was sent to?

Yes, this information is viewable in the “Prescriptions” section on the Patient Details page.

Why are my prescriptions not printing?

If a prescription does not appear after clicking the Approve & Print button, please go to your browser settings and allow popups. This should solve the issue.

Why am I not receiving my refill requests from a pharmacy?

Pharmacies will begin sending refill requests electronically once a prescriber sends at least five (5) new prescriptions electronically through DoseSpot. This is mainly due to the fact that the pharmacies need time to update their prescriber directories once they recognize that you are using DoseSpot to send new prescriptions electronically. The amount of time varies by pharmacy.

Why can't I find a pharmacy?

More than 95% of the nation's pharmacies are enabled for electronic prescribing including all of the major drug store chains (i.e., CVS, Walgreens, Walmart, Target, etc.). On occasion you may search for a pharmacy within DoseSpot and no results are provided. This may be due to a number of reasons, but the most important thing to understand is that if a pharmacy is not within DoseSpot then an electronic prescription cannot be sent to that pharmacy. Please proceed to print the prescription instead. For a full listing of all pharmacies connected to DoseSpot, please visit <http://surescripts.com/locate-e-subscribers/find-e-prescribing-pharmacies.aspx>

What is the difference between refill and reorder?

A Refill is initiated by the pharmacy and the number of Refill Requests will be listed in the upper right hand corner of your screen.

The Reorder function can be used when a prescriber would like to "Reorder" the same medication for a patient. The prescription will automatically be entered into the "Patient's New Prescriptions (to be approved)" and the prescriber simply needs to click on the check box and then click "Approve & Send" or "Approve & Print".